

Delaware Cyber Security Advisory Council (DCSAC)
Subcommittee: Cyber Security Exercises Across Industries

February 22, 2017

Locations joined meeting via videoconference

New Castle County

Delaware Department of
Transportation
2nd Floor Conference Room
250 Bear Christiana Road
Bear, DE 19701

Kent County

Department of Technology
and Information
**Telecom Conference Room,
2nd Floor**
801 Silver Lake Blvd
Dover, DE 19904

Sussex County

Thurman Adams State Service
Center
DPH Library, 1st Floor
546 S. Bedford Street
Georgetown, DE 19947

Type of Meeting: DCSAC Subcommittee Meeting – Exercises

Meeting Facilitator: Sandee Alexander

Subcommittee Members:

Name	Organization	Attendance	Designee in Attendance
Sandra Alexander	Dept. of Technology & Information (DTI)	Present	
Lori Gorman	Dept. of Technology & Information (DTI)	Present	
Diane Rogerson	JP Morgan Chase	Present	
Dr. Marwan Rasamny	Delaware State University	Present	
William Crotty	Delaware State Police	Excused	

I. Call to order

Sandee Alexander called the meeting to order at 09:01 AM.

II. Welcome and Introductions

Sandee Alexander welcomed all of the Council members. In addition to the above Council members, the following attendees were present for the meeting: Kathy Stott, admin for DTI.

III. **Review and approval of last meeting minutes**

Lori Gorman made the motion to approve the minutes from November 30, 2017 subcommittee meeting and Marwan Rasamny seconded. The motion to approve the minutes carried unanimous.

IV. **Old Business**

A. Attendees reviewed of tabletop exercise notes provided by Heather Volkomer. The tabletop exercise for DCSAC was executed on January 25th, 2017 and the Council members did a recap of the results to develop an After Action Report (AAR):

1. Lori Gorman did an excellent job in presenting and executing it to the DSCAC Council members.
2. Future exercises should be allotted additional time for the DSCAC Council members to go through each segment of the scenario.
3. Several Best Practices and Lessons Learned were identified during the exercise. These items are recapped in the AAR attached hereto.
4. It was noted that an FBI playbook exists that may come into play if an incident escalates to that level. It was suggested that each industry may wish to develop their own “playbook” that could be fed into a State-wide playbook. It was recommended that the subcommittee combine with the Best Practices Subcommittee to pursue this potential output. A recommendation will be made to the DSAC regarding this matter.

B. Members discussed next meeting to be conducted directly following DCSAC meeting to finalize and approve AAR. This will allow the committee to continue forward progress on meeting objectives.

V. **Exercise Trends**

None

VI. **New Business**

Discussion on future exercises at next subcommittee meeting.

VII. **Public Comment**

None

VIII. **Adjourn**

With no further business to conduct, Sandra Alexander motioned to adjourn and Diane Rogerson seconded the motion. With no opposition, the motion was carried unanimously. The meeting adjourned at approximately 10:30 AM.

Respectfully submitted,
Kathy Stott